



**Minutes of the Meeting of the South Pasadena Tournament of
Roses Committee**

Meeting convened this 8th day of June 2021, 7:30pm

Council Chamber

1424 Mission Street, South Pasadena, CA 91030

Via Zoom

- Chairperson, Brant Dunlap called the meeting to order on June 8, 2021 at 7:35pm
- Pledge of Allegiance.
- **Roll Call:**
 - **Committee Members Present:**
 - Brant Dunlap
 - Sandy Fielding
 - Joss Rogers
 - Janet Benjamin
 - Leland Glauz
 - Bill Cullinane
 - Bill Glazier
 - Larry Chiles
 - Lisa Henderson
 - **Committee Members Absent:**
 - Courtney Dunlap (Excused)
 - Steve Fillingham (Excused)
 - Chris Metcalf (Excused)
 - Jamez Jontz (Excused)
 - Wende Lee
 - Sharon Mitchell
 - John Vandercook
 - Alan Vlacich
 - Sara Cullinane (NV)
 - **Council Liaison Present:**
 - Evelyn Zneimer (NV)
 - **City Staff Liaison Present:**
 - Sheila Pautsch (NV)
- **Public Comment:** None
- **City Council Liaison Communications:** Nothing to comment



**Minutes of the Meeting of the South Pasadena Tournament of
Roses Committee**

Meeting convened this 8th day of June 2021, 7:30pm

Council Chamber

1424 Mission Street, South Pasadena, CA 91030

Via Zoom

- **Staff Liaison** – Sheila told us that the new City Manager, Armine Chaparyan, will be joining us for the July meeting. Also that the July meeting will be an In-Person meeting at City Hall.
 - Brant said that it will be great to finally be able to meet In-Person and see everyone again. That it will be great to welcome the new City Manager and have her join us for the meeting.
- Brant asked if everyone had received and read the Minutes for the May meeting. He asked if there were any questions or corrections. There were none. There was a motion to approve the Minutes from May 4, 2021, made by Bill Glazier and 2nd by Janet Benjamin. Motion Approved.
- **Treasurer Report:** Sandy went through months of bank accounts For May 2021. Sandy informed us that we had received a \$15,000 donation from the John C. Hench Foundation, which Lisa Henderson is on the board of. The foundation has given to SPTOR before (\$10,000) and this year they generously gave an extra \$5,000 since they knew that fundraising was limited. There was discussion about how to give the John C. Hench foundation some recognition for their donation. Lisa was going to ask them what would be appropriate. A motion to approve the 2020 Financial Report was made by Bill Cullinane and 2nd by Larry Chiles. Motion approved.
- **Event/Site:** Brant reported for James that the Tent was going up on July 28 and then the Side Tent 2 weeks later. That we should get the lights in the tent up before the Tent company takes the gradual away, which is usually in a couple of days. Brant also reported that the old oil in the big drum at the float site will be picked up this Saturday at 8:30am.
- **Design Chair Report:** Lisa gave an update on the work that she and her Jr. Designer have been doing for the book. That the book included scaling of the entire float and characters. Wende Lee printed the books for us.
 - Brant thanked Lisa and her team for all the hard work.
- **Construction:** Joss reported that our MI (Mechanical Inspection) had already been done. That Pasadena Tournament had given us some things that we needed to work on. There was nothing major and should be completed shortly.
- **Decoration:** Janet reported that plans for decoration are coming along. We have ordered our Buffalo Grass which is a huge thing since we have some ostriches that will be covered with it. We are looking for pinecones and pokey balls that will cover the mountain and the edges of the float, so if anyone knows people that can help please let us know.



**Minutes of the Meeting of the South Pasadena Tournament of
Roses Committee**

Meeting convened this 8th day of June 2021, 7:30pm

Council Chamber

1424 Mission Street, South Pasadena, CA 91030

Via Zoom

- **Misc. Fundraisers:** Nothing to report currently.
- **Direct Mail:** Wende said that there is nothing to report.
- **Publicity:** Bill G. said that he would be reaching out to Alan and John about the Golf Tournament so that he can get something in the paper. He said that he would like to do a story on the theme and rendering soon. That he will get all information to other papers in the area.
 - Sheila suggested that Bill do a story on the items needed by Decoration and also on the donation by the John C. Hench Foundation. Brant asked Lisa to check with the Foundation to see if that would be ok with them since some donors don't want to be publicly thanked. Lisa said that there was a Board Meeting coming up and that she would talk to them.
 - Sheila also suggested a story about Amazon Smile.
- **Website:** Bill C. stated that the Golf Tournament information was on the Website. Nothing else to report.
- **Social Media:** Brant report, per Chris Metcalf, that our numbers on Social Media are going up. That Chris needs help with information to put out on Social Media so if anyone has anything please get it to him. He does need information on the Golf Tournament.
- **Golf Tournament:** They are having an On-line Auction using the same website that Crunch Time Party used. It will be running for 4 days ending on the day of the Tournament, July 31. They are looking for donations. Please let Alan or John know if you have any ideas.
- **Car Show:** Janet reported that there will not be a Car Show this year. It was a hard decision to make but asking business to sponsor the show after the issues of 2020, it just did not feel right asking.
- **Comments:** Sandy reported that the float pin is in production. Brant ended by saying he looks forward to seeing everyone in person at the next meeting.
- Meeting adjourned at 8:16pm. The next meeting will be on Tuesday, July 6, 2021, at 7:30pm.

DocuSigned by:
Brant Dunlap
AA0C507A66D3462...

7/22/2021

Approved: _____ Date: _____



**Minutes of the Meeting of the South Pasadena Tournament of
Roses Committee**

Meeting convened this 8th day of June 2021, 7:30pm

Council Chamber

1424 Mission Street, South Pasadena, CA 91030

Via Zoom

Committee Chairperson